

## QUOTATION FOR DESIGNING & PRINTING ALMANACS DIARY'S

Balajee Arun Educational Society invites quotations from OEM (Original Equipment Manufacturer) or Authorized Distributors/Dealers for supply of DESIGNING & PRINTING ALMANACS DIARY'S.

While preparing your quotations please be guided by the form attached hereto as Annexure1.

Quotation should be submitted on or before 31-Dec-2018 via email.

**tenders@dpssecunderabad.in**

Quotation submitted must be limited to 10MB. They must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

Any purchase order that will be issued as a result of this RFQ shall be subject to the general terms and conditions attached. The mere act of submission of a quotation implies that the vendor accepts without question the Terms and Conditions of DPS Nacharam.

Thank you and we look forward to receiving your quotation.

S No	Item Description	Unit	Qty
1	Supply & designing and printing of Almanac Diary ( Student Dairy ) , Size: 11 x 8.5 inches, 56 pages (Inner 52 pages multi colour 80 GSM Maplitho paper), Title: 2 pages (300 GSM art paper) with multi colour printing and glass lamination Side pinning and perfect binding	No's	2000
2	Supply & designing and printing of Almanac Diary ( Student Dairy ) , Size: 7 x 9.5 inches 242 pages (Inner 128 pages 80 GSM Maplitho paper, Inner 112 pages common pages) Title: 2 pages (300 GSM art paper) with multi colour printing and glass lamination Side pinning and perfect binding.	No's	5800
3	Supply & designing and printing of Almanac Diary ( Student Dairy ) , Size: 7 x 9.5 inches 250 pages (Inner 136 pages 80 GSM Maplitho paper, Inner 112 pages common pages) Title: 2 pages (300 GSM art paper) with multi colour printing and glass lamination Side pinning and perfect binding.	No's	4400

4	Supply & designing and printing of Almanac Diary ( Student Dairy ) ,Size: 7 x 9.5 inches 198 pages (Inner 84 pages 80 GSM Maplitho paper, Inner 112 pages common pages) Title: 2 pages (300 GSM art paper) with multi colour printing and glass lamination Side pinning and perfect binding.	No's	1100
5	Supply & designing and printing of Almanac Diary ( Student Dairy ) ,Size: 7 x 9.5 inches 198 pages (Inner 84 pages 80 GSM Maplitho paper, Inner 112 pages common pages) Title: 2 pages (300 GSM art paper) with multi colour printing and glass lamination Side pinning and perfect binding.	No's	320

**Terms and conditions:**

Goods offered shall be reviewed based on completeness and compliance of the quotation with the minimum specifications described.

The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria will be selected.

Any discrepancy between the unit price and total price (obtained by multiplying the unit price and quantity) will be re-computed by DPS, Nacharam. The unit price shall prevail and the total price shall be corrected. If the supplier does not accept the final price based on DPS Nacharam re-computation and correction of errors, its quotation will be rejected.

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by DPS, Nacharam after it has received the quotation. At the time of award of contract or purchase order, DPS, Nacharam reserves the right to vary (increase or decrease) the quantity of goods, by up to a maximum of 20% of the total offer, without any change in the unit price or other terms and conditions.

**The supplier warrants that no employee of DPS, Nacharam or other branches has received or will be offered by the supplier any direct or indirect benefit arising from this contract or the award thereof. The vendor agrees that breach of this provision is a breach of an essential term of this contract.**

If the supplier is unable to deliver the goods by the date stipulated in the purchase order, the supplier shall immediately consult with Purchase Dept. of DPS Nacharam to determine the most expeditious means for delivering the goods.

DPS, Nacharam shall have a reasonable time after delivery of the goods to inspect them and to reject and refuse acceptance of goods not conforming to the specifications. Inspection prior to shipment does not relieve the supplier from any of its contractual obligations.

