

## **REQUEST FOR QUOTATION**

Balajee Arun Educational Society invites quotations from OEM (Original Equipment Manufacturer) or Authorized Distributors/Dealers for supply of equipment with comprehensive warranty.

While preparing your quotations please be guided by the form attached hereto as Annexure 1.

Quotation should be submitted on or before 05-Jan-2019 via email.

**tenders@dpssecunderabad.in**

Quotation submitted must be limited to 10MB. They must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

Any purchase order that will be issued as a result of this RFQ shall be subject to the general terms and conditions attached. The mere act of submission of a quotation implies that the vendor accepts without question the Terms and Conditions of Balajee Arun Educational Society.

Balajee Arun Educational Society reserves the right to cancel/postpone the tender at any time without any notice.

Balajee Arun Educational Society has the right to cancel the purchase order / work order without any prior notice to the vendor/contractor in case anything found wrong.

Thank you and we look forward to receiving your quotation.

## Annexure 1

| S No | Item Description                            | Make  | Unit | Qty |
|------|---|---|------|-----|
| 1    | Engine Oil 15W40                            | Valvoline / Veedol / Shell/ Servo/Hindustan | Ltrs | 630 |
| 2    | Gear Oil ( 90 Grade)                        | Valvoline/ Veedol/ Shell/ Servo/Hindustan   | Ltrs | 210 |
| 3    | Differential oil / Housing Oil ( 140 Grade) | Valvoline/ Veedol/ Shell/ Servo/Hindustan   | Ltrs | 100 |
| 4    | Break Oil ( Dot 3/ Dot /4 )/Clutch Oil      | Valvoline/ Veedol/ Shell/ Servo/Hindustan   | Ltrs | 100 |
| 5    | Coolant Oil                                 | Valvoline/ Veedol/ Shell/ Servo/Hindustan   | Ltrs | 420 |
| 6    | Power Steering Oil (ATF)                    | Valvoline/ Veedol/ Shell/ Servo/Hindustan   | Ltrs | 100 |
| 7    | Grease MP3                                  | Valvoline/ Veedol/ Shell/ Servo/Hindustan   | Ltrs | 210 |

### Terms and conditions:

The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria will be selected.

Any discrepancy between the unit price and total price (obtained by multiplying the unit price and quantity) will be re-computed by Balajee Arun Educational Society. The unit price shall prevail and the total price shall be corrected. If the supplier does not accept the final price based on Balajee Arun Educational Society re-computation and correction of errors, its quotation will be rejected.

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by Balajee Arun Educational Society after it has received the quotation. At the time of award of contract or purchase order, Balajee Arun Educational Society reserves the right to vary (increase or decrease) the quantity of goods, by up to a maximum of 20% of the total offer, without any change in the unit price or other terms and conditions.

The supplier warrants that no employee of Balajee Arun Educational Society or other branches has received or will be offered by the supplier any direct or indirect benefit arising from this contract or the award thereof. The vendor agrees that breach of this provision is a breach of an essential term of this contract.

If the supplier is unable to deliver the goods by the date stipulated in the purchase order, the supplier shall immediately consult with Purchase Dept. of Balajee Arun Educational Society to determine the most expeditious means for delivering the goods.

Goods received will be inspected against the minimum specifications and compliance described.

DPS, Nacharam shall have a reasonable time after delivery of the goods to inspect them and to reject and refuse acceptance of goods not conforming to the specifications. Inspection prior to shipment does not relieve the supplier from any of its contractual obligations.